

Agenda

Meeting of : The Cabinet
Meeting held in : Alamein Suite, City Hall, Salisbury
Date : Wednesday 18 June 2008
Commencing at : 6.00 pm

- 1 **Apologies:**
To receive any apologies for absence.
- 2 **Declarations of Interest:**
- 3 **To Receive Minutes of Last Meeting:**
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.
- 4 **Public Question/Statement Time:**
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

- 5 **Forward Plan (Agenda):**
To consider the Leader's proposed 4 month Forward Plan for the period 1 July 2008 – 31 October 2008 (copy attached) which will become operational from 1 July 2008.
- 6 **Call-in Decisions:**
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.
- 7 **Corporate and Transition Plan 2008/09:**
To consider the Plan from Frank Dick Interim Manager. (to follow)

Leader

(Full Council Decision 23 June 2008)

Recommended -



Awarded in:
Housing Services
Waste and Recycling Services



- 8 **Funding of the Age Concern Handyperson Service:**
To consider the attached report of the Private Sector Housing Policy Officer.
- Cabinet Member for Housing*
- Recommended** – to approve a payment of £23,782.00 to Age Concern to provide a Handyperson Service until 31st March 2009.
- 9 **Housing Local Authority Special Purpose Vehicle:**
To consider the attached report of the Head of Housing Management.
- Cabinet Member for Housing*
- Recommended** – to
- (1) discuss whether members wish to pursue this opportunity further. If so;
 - (2) recommend to the Implementation Executive that further work should take place to look at establishing a special purpose vehicle and that HQN be retained for that purpose.
- 10 **Members' Allowances on the Implementation Executive:**
To consider the report of the Head of Legal and Property Services. (to follow)
- Cabinet Member for Resources*
- Recommended** –
- 11 **Further Paper Reduction in the Committee Process:**
To consider the attached report of the Principal Democratic Services Manager.
- Cabinet Member for Resources*
- Recommended** – that It is recommended that the council moves towards less-paper meetings by, surveying all members to ascertain:
- (a) those who are willing to move to 100% paper free meetings and to use a laptop for all council meetings
 - (b) those happy to access all documents online before a meeting provided a hard copy is available to pick up at the meeting
 - (c) those who would prefer to continue to receive a paper copy of the agendas pack
- (1) that the transmission method of preference be adopted for all councillors as soon as this is completed on the understanding that a hard copy of the agenda summons (the front sheet detailing the order of business) will still need to be posted to voting members to meet legal requirements.
- 12 **5 Year Housing Revenue Account (HRA) Planned Maintenance Programme:**
To consider the attached report of the Head of Housing Management.
- Cabinet Member for Housing*
- Recommended** –
- (1) To approve the 5-year planned maintenance programme as set out in **Appendix 1**
 - (2) To approve the allocation of work to Mitie Property Services based on their current pricing schedule with an uplift for building price inflation minus 1% for the works to kitchens, bathrooms and doors for 2008/09 as set out in the programme with the other works for 2008/09 being competitively tendered.
 - (3) To approve the procurement of the remaining 4 years of the programme by means of a competitive partnering process in consultation with Wiltshire County Council.
- 13 **General Community Fund Grants 2008/09:**
To consider the joint report from the Head of Community Initiatives and City Hall Manager.
- Deputy Leader of the Cabinet*
- Recommended** – approve the recommendations of the advisory group as set out in Appendix 2

14 **Proposed Removal of Certain Public Call Boxes in Salisbury District:**

To consider the attached report from the Senior Planning Officer.

Leader of the Cabinet

Recommended – To consider those objections already initially raised, and to consider whether objections should be raised to the loss of the other boxes proposed for removal.

15 **Statement of Accounts:**

To consider the attached report of the Head of Financial Services and Chief Accountant. The views of the Audit Committee which meets immediately before Cabinet will be presented at the meeting.

Cabinet Member for Finance

Recommended to Full Council on 23 June 2008 – that the Statement of Accounts for the financial year ended 31 March 2008 be approved.

16 **Revenue and Capital Outturn 2007/08:**

To consider the attached joint report of the Head of Financial Services and Chief Accountant.

Cabinet Member for Finance

Recommended – that the outturn of revenue and capital 2007/2008 and main variations be noted.

17 **Performance Monitoring - Review of the Fourth Quarter and Annual Review:**

To consider the report of Frank Dick, Interim Manager.

Leader of the Cabinet

Recommended – to

- (1) note the updates on areas of concern and proposed remedial action
- (2) note the positive public satisfaction results
- (3) invite Scrutiny to consider any particular issues

18 **Unitary Update:**

To receive a verbal update from the Chief Executive, to include reference to the attached **Implementation Executive minute and report** regarding the appointment to the Post of Corporate and Service Directors.

19 **Successes of the Council:**

To receive the update provided by the Corporate Communications Team (to follow).

20 **Update on Petersfinger Park and Ride:**

To receive the update from the David Bullock, Highways Improvements Manager.

Cabinet Member for Transport

21 **Special Delegation Procedure:**

The following matter has been determined under the Special Delegation Procedure.

(a) **Off-Street Parking Order:**

An amendment was agreed to the off-street parking order.

(b) **Extra Day for the Charter Fair 2008:**

An extra day for the Charter Fair has been agreed to express thanks to the showmen

The completed signed special delegation forms for the above are attached

22 **Any Urgent Business Requiring a Decision:**



Manjeet Gill
Chief Executive
10 June 2008